



APPLICATION FOR ADMISSION TO ALL FULLTIME PROGRAMS

Overseas applicants must attach 3 recent passport size photos here

Welcome. Thank you for your interest in Fulton Adventist University.

Admission to Fulton Adventist University is available to any student who meets the academic and character requirements of FAU and who expresses willingness to cooperate with its policies. FAU is operated by the Seventh-day Adventist Church therefore, most of its students are Seventh-day Adventists. However, no particular religious commitment is required for admission; any qualified student who is comfortable with its religious, social, and cultural atmosphere may be admitted. FAU does not discriminate on the grounds of race, gender, colour, creed, national, or ethnic origin, disability, or other legally protected characteristics.

Although church membership is not a pre-requisite for admission, applicants are expected to abide by the rules and regulations of the institution as outlined in the Students Handbook.

SECTION 1: PERSONAL INFORMATION

Enter your name as it appears on your passport or birth certificate

Name _____			Male ☐	Female ☐
_____	_____	_____		
Last (Family)	First	Middle		
Date of Birth _____		Email Address _____		
(dd/mm/yyyy)				
Nationality _____		Birth Certificate No. _____		
		(Fiji Applicants Only)		
Passport No. _____		Tax Index No. _____		
(Overseas Applicants Only)		(Fiji Applicants Only)		
Marital Status _____		Telephone No. _____		
(single, married, etc.)				
Religion _____		Date of Baptism (SDA ONLY) _____		

POSTAL/RESIDENTIAL ADDRESS (WHERE YOU LIVE)

_____		_____	_____
Number and Street		Town/City	Country
Phone (_____) _____	Mobile (_____) _____		
Country code	Country code		

EMERGENCY CONTACT

Please provide the name and contact of the person who can be contacted on your behalf in case of an emergency.

_____		_____		_____
First Name		Middle Name		Last Name
Phone (_____) _____	Mobile (_____) _____			
Country code	Country code			
Email Address _____	Relationship to the Applicant _____			

NOTE: We prefer all correspondence to be sent **VIA EMAIL**. Please provide a reliable email address.

SECTION 2: EDUCATIONAL BACKGROUND

Please attach certified copies of your latest results and qualification certificate. Send the certified copies of your external results when they are available. Note that preference will be given to those who meet the entry criteria.

QUALIFICATION	INSTITUTION	YEAR
FORM 7/YEAR 13 (OR EQUIVALENT)		
MATURE AGE EXAM		
OTHER QUALIFICATION(S)		

ENTRY REQUIREMENTS:

Education: 250 points in FSF7E or its equivalent including pass in English and Mathematics OR Pass in Fulton Foundation Studies in the Education stream with a GPA of 2.00 with a pass in English and Mathematics.

Theology: pass in FSF7E or its equivalent including a pass in English OR a pass in the Foundation Studies with a GPA of 2.00 with a pass in English.

Business: Pass in FSF7E or its equivalent including a pass in Accounting OR Pass in the Foundation Studies including a pass in English and Mathematics.

Foundation: An aggregate of not less than 200 marks out of 400 in the Fijian School Leaving Certificate or its equivalent; and at least 50% in each of four subjects, one of which is English. OR an aggregate of not more than 3 in English plus three other subjects; and not more than 4 in any of the four subjects. OR meet the mature age student admission criteria.

Have you ever been excluded or suspended from an educational institution? YES ☐ NO ☐

If YES

INSTITUTION

REASON

MATURE AGE ENTRY

A small number of places are made available each year to mature students who do not have adequate formal academic qualifications. To be considered for one of these places, an applicant is required to sit the Mature Age Examination. This examination is open to applicants who will be 22 years on or before April 1 of the year they intend to begin studies at Fulton Adventist University.

If you are seeking Mature Age Entry, please indicate by ticking this circle. ☐

Contact the FAU for an arrangement to be made for you to sit the examination

PROGRAM OF STUDY

Place a tick in the appropriate box of the program you wish to apply for:

Master of Arts in Ministry	☐	Certificate in Foundation Studies:	
Bachelor of Theology	☐	- Business	☐
Bachelor of Education (Secondary)	☐	- Theology	☐
Bachelor of Education [Primary]	☐	- Education	☐
Bachelor of Education [Early Childhood Ed.]	☐		
Bachelor of Business [Accounting & Management]	☐		
Bachelor of Business [Information Systems]	☐		
Bachelor of Business [Marketing]	☐		

STATEMENT OF PURPOSE

Include a statement of up to 150 words including why you want to study the program for which you are applying for. You must state clearly how your program of study will achieve Fulton Adventist University's Mission and your country's development goal.

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For THEOLOGY APPLICANTS ONLY: *If you are applying to any of the Theology program, fill out this boxed section.*

Local Church Board Approval:

Name: Position: Signature:

Phone Contact: Email:

Local Mission Approval:

Name of Officer: Position: Signature:

Phone Contact: Email:

SECTION 3: CHARACTER INFORMATION

Names of two Referees (not relatives) providing character references to support your application.

Have you ever been placed on probation, suspended, removed, dismissed or expelled from any school or academic program? Yes ☐ No ☐

Other than traffic offenses, have you ever been convicted of any misdemeanour, felony, or other crime? Yes ☐ No ☐

If you have answered yes to either question, please provide an explanation and the approximate dates of each incident. Attach your response to the end of the application. (Also provide a Police Clearance certificate).

REFEREE #1

First Name Middle Name Last Name
Position: _____ Relationship to the Applicant _____
Address _____
Phone Contact _____ Mobile _____ Email Address _____

REFEREE #2

First Name Middle Name Last Name
Position: _____ Relationship to the Applicant _____
Address _____
Phone Contact _____ Mobile _____ Email Address _____

SECTION 4: ACCOMMODATION

Place a tick on one circle only. I wish to apply for:

Accommodation for Singles Students Only (If available)

Accommodation for Married Students Only (If available)

☐ No Accommodation needed – Day student	☐ No Accommodation needed – Day student
☐ Accommodation in the Ladies' Residence	☐ Two-bedroom house
☐ Accommodation in the Men's' Residence	☐ Three-bedroom house Number of children: _____

Please note that dormitory accommodation is for single students only.

SECTION 5: FINANCIAL INFORMATION

Are you applying for financial aid (sponsorship)? Yes ☐ No ☐

If you are applying for financial aid, when did/will you file the appropriate form(s)? _____ Sponsor's name and address. Put 'self-sponsored' if no organisation or person is supporting you.

First Name	Middle Name	Last Name
Address _____		
Phone Contact/Mobile _____		Email _____

Note: If you will be sponsored by an organisation, a letter on the official letterhead of the organisation, signed by a duly authorised officer, must be sent with the application form to confirm sponsorship.

DECLARATION

1. I confirm that all information in this application (including any supplemental information) is correct and true and honestly presented and that I am the person submitting this application. I acknowledge that the University reserves the right to deny me admission if the information given is incorrect or incomplete, or if there are insufficient resources to offer the course/program for which I have applied. I understand that I can be dismissed if I have provided incorrect information.
2. I recognise that FAU is a Christian University structured on the principles of the Seventh-day Adventist Church. I am familiar with the ideals and principles of the Church and I accept the obligation to live in harmony with those principles as I become part of campus life.
3. I further agree not to engage in drinking alcohol in any form, smoking, chewing betelnut, using illegal drugs, or bringing such substances or pornographic material onto the campus. I accept that I will be required to leave the College should I break any of these regulations.

Signature of Applicant _____ Date _____

WHERE TO SEND YOUR COMPLETED APPLICATION FORM:

The Academic Registrar | Fulton Adventist University | Private Mail Bag | Nadi Airport | FIJI ISLANDS

Email: registrar@fulton.ac.fj

APPLICATION CHECKLIST

1. ☐ Photos: 1 for Local students. 3 for Overseas students
2. ☐ Certified copies of F6/7 or equivalent examination results, all other awards, certificates, and full academic transcripts.
3. ☐ Character reference- For school leavers, reference from your school. For non-school leavers, references from your employer or Church pastor. References to be sent directly to Fulton from your referees.
4. ☐ Health certificates (from a medical doctor – for all applicants. This also includes family members of the principal applicant).
5. ☐ Birth certificate (all applicants. This includes family members of the principal applicant).
6. ☐ Police Clearance (for all applicants. This includes family members of the principal applicant who are 18 years or more).
7. ☐ Baptismal certificate (Theology applicants only).
8. ☐ Marriage certificate (if married). 9. Other documents [Please specify] _____

ALL SUPPORTING DOCUMENTS NOT IN THE ENGLISH LANGUAGE **MUST** BE TRANSLATED.

Your form will be deemed **INCOMPLETE** if all sections are not filled out and all required documents are not submitted. All documents submitted with this application must be certified by a Commissioner for Oaths, Justice of Peace, or a School Principal (for academic documents). The Academic Office will **NOT** be responsible for retaining or returning original documents. Your applications will be rejected if it contains any alterations, erasures, or falsified information.